

# Essential – SEND Jargon Buster

Column1	Column2	Column3
A-Z	A-Z of conditions/diagnoses from Contact a Family	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
AEN	Additional Educational Needs	
AIO	Attendance Improvement Officer	
AP	Alternative Provision	
AR	Annual Review The review of a statement of special educational needs that takes place yearly	
BESD	Behaviour, Emotional and Social Difficulties	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
BSL	British Sign Language	
CA	Carers Allowance	<a href="https://www.gov.uk/carers-allowance/overview">https://www.gov.uk/carers-allowance/overview</a>
CAF	Common Assessment Framework: a form to co-ordinate all the agencies working with a family with problems Child Protection Plan A child protection plan is put in place by the Local Authority when a child is deemed to be at significant risk of harm	<a href="http://www.cafamily.org.uk/media/379444/disabled_childrens_services_currentlast_updated_oct_2012_low_res_web.pdf">http://www.cafamily.org.uk/media/379444/disabled_childrens_services_currentlast_updated_oct_2012_low_res_web.pdf</a>
CAMHS	Child and Adolescent Mental Health Scheme	
CCG	Clinical Commissioning Group	
CCP	Consultant Community Paediatrician	
CDC	Council for Disabled Children	<a href="http://www.councilfordisabledchildren.org.uk/">http://www.councilfordisabledchildren.org.uk/</a>
CDC	Child Development Centre	
CDT	Communications Disorder Team (previously AAS, Autism Advisory Service)	<a href="http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/isl/commsdisordteam/">http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/isl/commsdisordteam/</a>
CDU or CDC	Child Development Unit or Child Development Centre	
CHILDREN AND FAMILIES ACT	Piece of legislation which will deliver the 1014 SEND Reforms	<a href="http://www.legislation.gov.uk/ukpga/2014/6/contents/enacted/data.htm">http://www.legislation.gov.uk/ukpga/2014/6/contents/enacted/data.htm</a>
CIC	Child in Care	
CIH	Carers In Herts	<a href="http://www.carersinherts.org.uk/">http://www.carersinherts.org.uk/</a>
CIN	Child in Need: Under the Children Act 1989, disabled children are described as being 'in need'. Social Services have the lead responsibility for assessments and for ensuring the provision of services. Other services have a duty to cooperate in supporting disabled children	
CLD	CLD Complex Learning Difficulties	
COP	Revised to accompany new C&F Act 2014 and providing guidance on implementing the law	<a href="https://www.gov.uk/government/publications/send-code-of-practice-0-to-25">https://www.gov.uk/government/publications/send-code-of-practice-0-to-25</a>
CORDINATOR**	The HCC SEN team member responsible for coordinating completion and process around an agreed EHCP/Statement.	<a href="http://www.thegrid.org.uk/learning/sen/send_pathfinder/ehc_planning/">http://www.thegrid.org.uk/learning/sen/send_pathfinder/ehc_planning/</a>
CYP	Children and Young People	
DBS	Disclosure and Barring Service (used to be CRB check)	
DDA	Disability Discrimination Act	<a href="http://www.nidirect.gov.uk/the-disability-discrimination-act-dda">http://www.nidirect.gov.uk/the-disability-discrimination-act-dda</a>
DfE	Department of Education	<a href="https://www.gov.uk/government/organisations/department-for-education">https://www.gov.uk/government/organisations/department-for-education</a>

DISABILITY	A physical or mental impairment that substantially limits one or more life activity that is ongoing and impairs how you interact with the world	
DISAPPLICATION	Disapplication Removal from a programme of study such as for home schooling	
DLA	Disability Living Allowance	<a href="https://www.gov.uk/dla-disability-living-allowance-benefit">https://www.gov.uk/dla-disability-living-allowance-benefit</a>
DoH	Department of Health	<a href="https://www.gov.uk/government/organisations/department-of-health">https://www.gov.uk/government/organisations/department-of-health</a>
DSA	Disabled Students Allowance	
DSPL	Developing Special Provision Locally	<a href="http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/dspl/">http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/dspl/</a>
EA	Education Authority	
EBD	Emotional and Behavioural Difficulties (old name for BESD)	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
EDCM	Every Disabled Child Matters	<a href="http://www.edcm.org.uk/">http://www.edcm.org.uk/</a>
EFA	Education Funding Agency	
EHCP	Education Health and Care Plan: A single plan is one in which the parent carers and practitioners build on the single assessment process to set out their desired outcomes for the child or young person and their family. The plan will identify the agreed the priority of each of these outcomes and set out how they will be achieved. The single plan will cover the contribution of the family and all relevant agencies and set out clear responsibilities and accountabilities with timescales.	<a href="http://www.thegrid.org.uk/learning/sen/send_pathfinder/ehc_planning/">http://www.thegrid.org.uk/learning/sen/send_pathfinder/ehc_planning/</a>
EP	Educational Psychologist	
ES	Early Support - a set of principles underpinning SEND Reform practice including information resources, learning and specialist tools for parents and practitioners	<a href="http://www.councilfordisabledchildren.org.uk/earlysupport">http://www.councilfordisabledchildren.org.uk/earlysupport</a>
EWOE	Education Welfare Officer	
EY	Early Years	
EYFS	Early Years Foundation Stage	
FACILITATOR**	Support families/Young People in Hertfordshire as they participate in planning and assessment for their child's EHCP.	<a href="http://www.thegrid.org.uk/learning/sen/send_pathfinder/ehc_planning/">http://www.thegrid.org.uk/learning/sen/send_pathfinder/ehc_planning/</a>
FE	Further Education (college of Further Education)	
FIS	Family Information Service	
GP	General Practitioner/Local doctor	
HAND	Hertfordshire Additional Needs Database	<a href="http://handnews.hertscc.gov.uk/">http://handnews.hertscc.gov.uk/</a>
HARC	Hertfordshire Autistic Resource Centre	
HAS	Hearing Advisory Service	
HCC	Herts County Council	
HI	Hearing Impairment	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
HLTA	Higher Level Teaching Assistant	
HPCI	Herts Parent Carers Involvement - a group of parents, nationally funded, who gather and represent views of children and young people with disabilities and their families at strategic decision making meetings in Hertfordshire. Helping to review and improve all services effecting children and young people with disabilities. Also part of a national network of parent carer forums.	<a href="http://www.hertsparentcarers.org.uk/">http://www.hertsparentcarers.org.uk/</a>
HUB	Centres of SEN knowledge and expertise for parents and carers. Run by KIDS in Hertfordshire.	
HV	Health Visitor	
HWBB	Health and Well-Being Board	
IEP*	Individual Education Plan. A working document recording short-term targets and strategies for an individual pupil	

INTEGRATION	Integration Educating children with special educational needs with children without special educational needs	
IPSEA	Independent Parent Special Education Advice	<a href="http://www.ipsea.org.uk/">http://www.ipsea.org.uk/</a>
IS**	Independent Support. See also SENDIASS or KIDS for Herts servcie provider contact details details	<a href="http://www.councilfordisabledchildren.org.uk/news/january-june-2014/government-announcement-on-independent-supporters">http://www.councilfordisabledchildren.org.uk/news/january-june-2014/government-announcement-on-independent-supporters</a>
ISL	Integrated Services for Learning	<a href="http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/isl/">http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/isl/</a>
KS1	Key Stage 1 (Reception, Year 1 & 2: SATS testing end Yr. 2 benchmark for GCSE predictions)	
KS2	Key Stage 2 (Years 3, 4, 5, 6 – Juniors)	
KS3	Key Stage 3 (Years 7, 8, 9; SATS testing dropped from Year 9 but Assessments recorded)	
KS4	Key Stage 4 (Years 10, 11)	
KS5	Key Stage 5 (Years 12, 13 – sixth form)	
LA	Local Authority	
LAC	Looked After children	
LDA	Learning Disability Assessment	
LDD	Learning Difficulties and Disabilities	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
LGO	Local Government Ombudsman	
LMAG	In Herts, the Local Multi Agency Group reveiws and advises on decisions to assess and award EHCP, formerly LMAC reveiwed statements	
LML	Learning Mentor	
LO	Local Offer	
LSA	Learning Support Assistant	
LSCL	Learning & Skills Council	
MAKATON	A signing system designed for use by individuals with learning disability	
MAU	Money Advice Unit	
MEDIATION	The new 2014 SEN Code of Practice for 0-25 year olds means that mediation will have to be considered by those appealing to the SEND Tribunal unless the disagreement concerns an educational placement. Mediation is a more creative, flexible and user led dispute solving process than Tribunal. The presence of a highly skilled mediator puts people at their ease so that families, their supporters, local authorities and other participants can understand and be understood to find early agreement where possible. Right to refer a complaint to Tribunal still applies if unsuccessful.	
MLD	Moderate Learning Difficulties	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
MSI	Multi-Sensory Impairment	
NAS	National Autistic Society	<a href="http://www.autism.org.uk/">http://www.autism.org.uk/</a>
NCB	National Children’s Bureau	<a href="http://www.ncb.org.uk/">http://www.ncb.org.uk/</a>
NEET	Not in Education, Employment or Training	
NNPCF	National network of Parent carer Forums	<a href="http://www.nnpcf.org.uk/">http://www.nnpcf.org.uk/</a>
NSSEN	Non-statement Special Educational Needs	
OFP	Outcomes Focused Planning	<a href="http://www.ofsted.gov.uk/">http://www.ofsted.gov.uk/</a>
OFSTED	Office For Standards in Education	
OT	Occupational Therapist	

	A personal budget is the amount of funding available to meet the desired outcomes set out in the single plan for an individual child or young person. It will enable the child and their family to make choices to suit their particular circumstances about the way the outcomes are achieved. The personal budget can be held by the parent carers through a direct payment, held on their behalf by an agency or other organisation or a combination of these		
PB			
PC	Parent Carer		
PCP	Personal Care Plan		
PD	Physical Disability		<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
PDA	Pathological Demand Avoidance (subtype of ASD)		<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
PfA	Preparing for Adulthood		<a href="http://www.hertsdirect.org/services/youngpeople/sfypldd/">http://www.hertsdirect.org/services/youngpeople/sfypldd/</a>
PGCE	Post Graduate Training Programme		
PIp	Personal independence Plan		
PLTS	Personal Learning and Thinking Skills		
PMLD	Profound and Multiple Learning Difficulties		<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
PORTAGE	A home-visiting educational service for pre-school children with additional support needs and their families		
Post-16	Provision for children after the age of 16 (e.g. school, college of further education)		<a href="http://connexions-hertfordshire.co.uk/">http://connexions-hertfordshire.co.uk/</a> <a href="http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/parpart/">http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/parpart/</a>
PPS	Parent Partnership Service		/
Practitioner	A practitioner is someone who is employed by an agency to work with children and young people with special educational needs or disabilities and their families		
PSA	Pre-School Advisory Teacher		
PSD	Personal, Social and Emotional (curriculum for pupils)		
PSHEP	Personal, Social and Health Education		
PSPP	Pastoral Support Plan		
PT	Physio Therapist		
PVI	Private, Voluntary & Independent		
ROA	Record of Achievement		
SA+	School Action Plus		
SAS	School Action		
SEAL	Social and Emotional Aspects of Learning (curriculum for pupils)		
SEN	Special Educational Needs		
SENCo	Special Educational Needs Coordinator. The member of staff who has responsibility for coordinating SEN provision within a school		
SEND	Special Educational Needs and Disabilities		
SEND DIRECTORY	From HPCI, a usefull single catalogue of services supporting children and their families with SEN educational issues		<a href="http://www.inspireanddo.org/">http://www.inspireanddo.org/</a>
SEND PATHFINDER**	Pilot Area/Authority for new SEND Reforms		<a href="http://www.sendpathfinder.co.uk/">http://www.sendpathfinder.co.uk/</a>
SENDA	Special Educational Needs and Disability Act 2001		<a href="https://www.gov.uk/childrens-services/special-educational-needs">https://www.gov.uk/childrens-services/special-educational-needs</a>
SENDIASS**	Special Educational Needs & Disability Information & Advice Support Service	HERTS =	<a href="http://m.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/parpart/">http://m.hertsdirect.org/services/healthsoc/childfam/specialneeds/educ/parpart/</a>
SENDIST	Special Educational Needs and Disability Tribunal		<a href="http://www.justice.gov.uk/tribunals/send">http://www.justice.gov.uk/tribunals/send</a>
SENS	Special Educational Needs		
SIDP	School Improvement and Development Plan		
SLCN	Speech, Language and Communication Needs		<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
SLD	Severe Learning Difficulties		<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
SLT/SALT	Speech and Language Therapist		

SMAS	School Meals Supervisory Assistant	
SN	Special Needs	
SPD	Sensory Processing Disorder	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
STATEMENT	Statement A document produced by the LA following multi-professional assessments and contributions from parents /carers, setting out the precise nature of a pupil's difficulties and educational needs. The document details how the pupil's needs will be met in an educational setting. Statements must be reviewed annually at the Annual Review	<a href="https://www.gov.uk/childrens-services/special-educational-needs">https://www.gov.uk/childrens-services/special-educational-needs</a>
SW	Social Worker	
TA	Teaching Assistant	
TAC /TAF	Team Around the Child/Family	
VI	Visual Impairment	<a href="http://www.cafamily.org.uk/medical-information/conditions/?f=A">http://www.cafamily.org.uk/medical-information/conditions/?f=A</a>
**	<b>New for the Children &amp; Families Act 2014 Reforms</b>	
*	<b>Being phased out/replaced by alternatives</b>	
	<a href="mailto:sendpass@yahoo.co.uk">For feedback and updates please contact Lisa Thomas : sendpass@yahoo.co.uk</a>	